

Message

From: Hurlid, Kathy [Hurlid.Kathy@epa.gov]
Sent: 5/31/2017 5:47:22 PM
To: Bachle, Laura [Bachle.Laura@epa.gov]
CC: McDavit, Michael W. [Mcdavit.Michael@epa.gov]; Strickler, Jacob [Strickler.Jacob@epa.gov]
Subject: RE: Copies of the AWS report
Attachments: AWSubcommitteeFinalReprort_DRAFT_05-2017.pdf

Flag: Follow up

Laura,

I don't think we have money for the print shop. At least not that I know of, as I think all money for this project was dumped into the contract. Mike do you know? So I think we need to go the route of getting a variance/exception to the contract to print the copies. I think we always assumed copies of the final report were part of the contract.

As for type, if they can bind it (rather than staple) that would be great. Whatever is cheaper but still will hold together and look nicer than a staple – totally trust your judgement on this. . Double sided is obviously preferred.

Eugene said that they are hoping to get the transmittal of the document out of ODACMO and to the Administrator this week. I have asked that we see the transmittal memo so we can prep Mike Shapiro, Eugene will forward it when completed. They would prefer to transmit 3-5 final copies to the Administrator along with the electronic version of the report, but if need be will photo copy one document to send forward.

Eugene just needs to know when to expect the actual final copies. So when we have an ETA on those we need to let him know.

CSRA has the final document, I have the final copy as of 5/20/17. This version is not 508 compliant though. Probably not a problem for printing.

I am out of the office beginning tomorrow afternoon, returning Monday afternoon. Hopefully during that time, Laura is able to work her magic and figure out how we can get this printed under the contract and get it all in motion.

Thanks,

Kathy

From: Bachle, Laura
Sent: Wednesday, May 31, 2017 12:02 PM
To: Hurlid, Kathy <Hurlid.Kathy@epa.gov>
Subject: RE: Copies of the AWS report

Please attach the report. Thanks!

From: Hurlid, Kathy
Sent: Wednesday, May 31, 2017 11:35 AM
To: Bachle, Laura <Bachle.Laura@epa.gov>
Cc: Strickler, Jacob <Strickler.Jacob@epa.gov>; Dalton, Deborah <Dalton.Deborah@epa.gov>
Subject: RE: Copies of the AWS report

Laura, thanks for the help. It is really appreciated.

What we need is 40 color copies of the final report. They should be bound in some way (even if it is stapled, but nicer if possible). Not having these copies is holding up the transmittal of the recommendations from NACEPT to the Administrator. Yes, there is pressure to send this soon, it can't wait for Jake to come back in 2 weeks.

Specifically we need:

5 copies for the Administrator's office

5 copies for ODACMO

22 copies (1 copy for each) for the subcommittee

8 copies for OW/OWOW

I do not know what needs to happen with respect to the contract or the print shop to get this printed. That is what I really need help on along with the TD to get it done.

The color photos and the graphics in the documents need to be in color to show the distinguishing features between the various options behind discussed in the report. Black and white does not adequately illustrate adjacent wetlands.

Thanks again, Kathy

From: Bachle, Laura

Sent: Wednesday, May 31, 2017 11:10 AM

To: Hurl, Kathy <Hurl.Kathy@epa.gov>

Cc: Strickler, Jacob <Strickler.Jacob@epa.gov>; Dalton, Deborah <Dalton.Deborah@epa.gov>

Subject: RE: Copies of the AWS report

Hi Kathy- I've been directed to help you. Please let me know exactly what you need. I can't tell from the emails what that is. If you don't know, please find out. If it can wait until Jake is back, that may be best.

-L

From: Hurl, Kathy

Sent: Wednesday, May 31, 2017 8:47 AM

To: Cutrona, Jennifer <Jennifer.Cutrona@csra.com>; Bachle, Laura <Bachle.Laura@epa.gov>

Cc: Strickler, Jacob <Strickler.Jacob@epa.gov>

Subject: RE: Copies of the AWS report

Jennifer, can you see what is needed to get an exception.

We need to know:

- What level the direction needs to come from.
- What level signs the exception
- What are the reasons for an exception? We have graphics and pictures demonstrating the issue at hand in the report where color is needed. If we need 40 copies we will exceed the 100 pages as there are more than 2.5 pages per report that need to be in color.
- How long does it take to do binding? We may just go with stapled.
- How long will it take to do the printing?

We need to deliver copies to the Administrator, the subcommittee members each receive a copy, plus a few here in the office for management for a total of 40 documents printed.

Other questions I have are when will the 508 compliant version be completed? We will need that along with a version of the 508 compliant version in PDF format for posting on the agency website.

Thanks,

Kathy

From: Cutrona, Jennifer [<mailto:Jennifer.Cutrona@csra.com>]
Sent: Tuesday, May 30, 2017 4:00 PM
To: Bachle, Laura <Bachle.Laura@epa.gov>
Cc: Hurlid, Kathy <Hurlid.Kathy@epa.gov>; Strickler, Jacob <Strickler.Jacob@epa.gov>
Subject: RE: Copies of the AWS report

Hi Kathy,

There is not an exception for FACA printing under this contract. There are a few options that we have to accommodate for your printing.

1. Print the report in black and white
2. Choose 1-2 pages to print in color and the rest black and white (color not to exceed 100 pages)
3. Request a waiver from the EPA CO to print the entire report in color.

I am not sure the process for requesting the waiver, so if we use that option, I will need to do a little more research so we do that correctly. Can you send me the specifications for the printing (# of copies, binding/stapling)? We can also check in tomorrow after you have had an opportunity to consider the options and let me know what questions you have.

Thank you,
Jen

Jennifer Cutrona
Analyst
CSRA Inc.
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T: 571-290-4371 | Jennifer.Cutrona@csra.com | www.csra.com

From: Cutrona, Jennifer
Sent: Tuesday, May 30, 2017 3:14 PM
To: 'Bachle, Laura'
Cc: 'Hurlid, Kathy'; 'Strickler, Jacob'
Subject: RE: Copies of the AWS report

Just to summarize what is in the contract: the number of copies would be allowable if the copies are made in black and white. If copies are made in color, we are only allowed 100 sheets, so we would be able to print 1 and ¼ copies of the report, as each side of a double sided page counts as 1.

Jen

Jennifer Cutrona
Analyst
CSRA Inc.
3434 Washington Blvd., Arlington, VA 22201

From: Cutrona, Jennifer
Sent: Tuesday, May 30, 2017 3:11 PM
To: 'Bachle, Laura'
Cc: Hurlid, Kathy; Strickler, Jacob
Subject: RE: Copies of the AWS report

Hi Laura and Kathy,

I have reviewed the contract requirements for printing, I have attached for your reference as well, with relevant sections highlighted. CSRA is checking with EPA CPRC that there is an exception for FACAs.

Thank you,
Jen

Jennifer Cutrona
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From: Bachle, Laura [<mailto:Bachle.Laura@epa.gov>]
Sent: Tuesday, May 30, 2017 10:52 AM
To: Cutrona, Jennifer
Cc: Hurlid, Kathy; Strickler, Jacob
Subject: RE: Copies of the AWS report

Jen- sorry about this. The number of copes needed seems to be changing. Could you just coordinate directly with Kathy Hurlid (566-1269) . Once you all decide on a number of copies, and where they need to be delivered, let me know. We may need to provide copes from here if it gets over a certain number (and I'm not sure what that number is...)

-Laura

From: Bachle, Laura
Sent: Tuesday, May 30, 2017 10:16 AM
To: 'Cutrona, Jennifer' <Jennifer.Cutrona@csra.com>
Cc: Hurlid, Kathy <Hurlid.Kathy@epa.gov>; Strickler, Jacob <Strickler.Jacob@epa.gov>
Subject: Copies of the AWS report

Hi Jen- Could you please print thirty (30) hard copies of the Assumable Waters reports for the members and deliver them to Kathy Hurlid for distribution? I know this is technical direction, so I am happy to put this in a TD if that is a better approach, although I think it may be covered under the existing TD. Let me know.

-Laura